

**CITY OF AUSTIN
SCOPE OF WORK
CONTINGENCY MOSQUITO SPRAY CONTRACT
SOLICITATION NUMBER: RFQ MHJ0012**

1. Purpose

This Request for Quote (RFQ) is intended to establish a contingency contract with a qualified Contractor to provide mosquito spray service for the City of Austin (City) with a bidder (Contractor) who can provide both ground truck based spraying and aerial based spraying in the event of a mosquito infestation as needed by the City.

2. Background

The City of Austin/Travis County Health & Human Services Department (ATCHHSD) provides an Integrated Mosquito Management (IMM) Program for citizens of the City of Austin/Travis County area. This program includes site assessments of owner-occupied properties, trap mosquitos for identification and arbovirus testing from the months of May to November, provide literature to public regarding general IMM practices, and provide mosquito control by larviciding/adulticiding as requested. ATCHHSD mainly utilizes Mosquito control by larviciding; an adulticiding control program will only be considered based on a number of human cases and positive tests from arbovirus mosquito pools trapped by ATCHHSD staff.

2.1. Contractor Qualifications

- 2.1.1 Bidders shall have a minimum of three (3) years experience in providing mosquito spraying services.
- 2.1.2 All drivers shall meet all applicable federal, state and local licensing requirements.
- 2.1.3 Contractor's vehicle(s) shall meet all applicable Texas Department of Transportation (TXDOT) and United States Department of Transportation (USDOT) standards.
- 2.1.4 The City reserves the right to tour the Contractor's facility and inspect the Contractor's equipment and procedures prior to awarding of bid and at any time during term of contract.

3. Tasks/Requirements

3.1. Contractor's Responsibilities

The successful bidder shall furnish all personnel, equipment, material, and services required to satisfy the City mosquito spraying requirements. The contractor shall provide ground fogging (truck based) Ultra Low Volume (ULV) capabilities for large-scale spray events. Aerial spraying may be requested as needed by the City.

- 3.1.1 Contractor shall be fully licensed for public health pest control in the state of Texas and shall maintain all licenses throughout the contract term.
- 3.1.2 The Contractor shall use pesticide products registered with the Environmental Protection Agency for mosquito control. The Contractor shall not use any product that is an organophosphate. Safety Data Sheets (SDS) on all products used must be provided to ATCHHSD Environmental Health and Safety Division (EHSD) 24 hours prior to the first spray event.
- 3.1.3 Contractor shall comply with County, State and Federal Laws including the National Pollutant Discharge Elimination System (NPDES).

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- 3.1.4 Contractor shall provide at least three spray events on consecutive nights upon request.
- 3.1.5 Contractor shall provide proper equipment and personnel within three (3) days from notification of services required.
- 3.1.6 Contractor shall provide map of proposed spray event area based on information provided from ATCHHSD EHSD for approval 2 days prior to spray event.
- 3.1.7 Contractor shall provide reports of all control activities within the county, including maps of affected areas and calibration tests of all equipment to ATCHHSD EHSD within thirty (30) days after services are rendered.

3.2. Emergency Contractor Support

- 3.2.1. In the event of an emergency, the contractor and all entities performing services for the City shall agree to follow the direction of the Health and Human Services Director, or their designee, to assure that services are performed when and where the City requires them.
- 3.2.2. Contractor shall consider all City orders as priority and provide preferential treatment to the City throughout the entire contract term. This is a requirement due to the critical nature of much of the City's business, such as Police, Fire, EMS, and the spread of diseases.
- 3.2.3. The Contractor will be expected to perform all emergency services for the City within a 24 hour period or within a timeframe agreed upon between the City and the Contractor.
- 3.2.4. In the event of emergencies, in the event that the Contractor cannot provide the deliverables required by this Statement of Work (emergency or otherwise), the Contractor must supply deliverables from other sources at the Contract price in accordance with the terms and conditions of the contract. If the Contractor delays in the above, the City reserves the right to rent units and services on the open market and charge the Contractor the difference between the Contract price and the open market rental price.

3.3. City's Responsibilities

- 3.3.1 The City will approve chemical to be used for spraying within 24 hours.
- 3.3.2 The City will provide area of spray event to take place and approve proposed map by vendor.
- 3.3.3 In the event aerial spraying is required, The City of Austin will request state financial aid from the Texas Department of State Health Services.

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4. **Deliverables/Milestones**

Deliverables/Milestones	Description	Timeline (due/completion date, reference date, or frequency)	Performance Measure/ Acceptance Criteria	Contract Reference/ Section
SDS sheet on product used	Provide specific product SDS to EHSD Supervisor for approval	24 hours prior to spray event	City written approval	3.1.2
Map of proposed spray event area	Provide map of spray event and timeframe in which event will be completed	2 days prior to spray event	City written approval	3.1.6
Ground truck fogging ULV	Provide ULV fogging of approved area	2 days after map approval	City written approval	3.1.6 3.2.2
Maps of affected areas and calibration tests of all equipment.	Detailed map of truck ULV spray, and calibration report for equipment used	30 days after spray event	Payment	3.1.7